

RAJENDRA MEMORIAL RESEARCH INSTITUTE OF MEDICAL SCIENCES

(INDIAN COUNCIL OF MEDICAL RESEARCH)

AGAMKUAN PATNA-800007

**TENDER NOTICE**

Annual Maintenance Contract on for repair of Window/Split Air Condition for three years (on yearly renewable basis) for RMRI OF MS Agamkuan, Patna – 800007. Tender No.....dated.....

Signature of Bidder.....

Name of Bidder.....

**RAJENDRA MEMORIAL RESEARCH INSTITUTE OF MEDICAL SCIENCES**

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**AGAMKUAN PATNA-800007**

**NOTICE INVITING TENDER**

Rajendra Memorial Research Institute of Medical Sciences ,Agamkuan, Patna-800007, invites sealed quotations in two separately sealed bids, one technical and second commercial, for Annual Maintenance /Repair of Window/Split Air Condition in different make installed in different places. The period for the tender is for three years on yearly renewable basis subject to the satisfactory services of the firm.

Tender Document can be downloaded from the website [www.rmrim.org.in](http://www.rmrim.org.in)

- I) Last date and time of receipt of Bid 03/6/19
- II) Date and time for opening of technical Bid 05/6/19
- III) Date and time for opening of Financial Bid.....
- IV) Place of receiving the bid/ RMRI OF MS, Agamkuan,Patna-800007 (Dispatch Section)

# RAJENDRA MEMORIAL RESEARCH INSTITUTE OF MEDICAL SCIENCES

## (INDIAN COUNCIL OF MEDICAL RESEARCH)

### AGAMKUAN PATNA-800007

Tender No.RMRI/BM/02/2019

**Tender Document for Annual Maintenance Service for Window and Split Air-condition for different make .**

TERMS & CONDITIONS OF FOR ANNUAL MAINTENANCE CONTRACT FOR AIR-CONDITION.

- 1.The successful firm has to furnish a Security Deposit of Rs. 10,000(Ten thousand only) in the form of DD in favour of Director, RMRIMS, Agamkuan, Patna as interest free refundable security deposit which can be forfeited in case of any breach of terms and conditions of the contract or unsatisfactory service performance. The instrument of security deposit should be valid throughout the contract period.
2. During the contract period each machine will be serviced at least thrice in a year. The scope of work shall maintenance the spare parts, gas and compressor etc. on charge basis.  
The window AC units and Split AC units requiring maintenance servicing/repairs will be handed over to the contractor and it shall be the responsibility of the contractor to hand over the same back in working condition after carrying out the necessary repairs to this institute within 24 hours. In case of delay beyond 24 hours, it shall be the responsibility of the contractor to temporarily install a substitute machine in working condition, till such time the repairs is completed.
3. The Agency shall make arrangements of providing 2 (two) Technicians (**Minimum qualification is 10<sup>th</sup> pass and ITI in Air conditioning or in Electrical**) and 2(two) Helpers as and when required will perform their duties as per the directions/instructions/orders laid down by RMRIMS, Patna for each individual buildings.
4. The agency must have minimum experience of two years in providing annual maintenance services on air conditioning in any Govt. / Semi Govt. / PSUs/ Hospitals. Performance certificate from concerned offices should be submitted with technical bid. Necessary documents to this effect like work award, satisfactory work completion and performance certificate etc. must be submitted with the technical bid.

5. The contractor shall be responsible for periodic maintenance etc. of window AC units as well as Split AC units and keep them in working order by placing the services of experienced technicians/mechanics to this Institute throughout all working days and they will be bound to carry out the jobs of urgent nature even during odd hours and holidays if so desired by the Institute. All breakdown calls would be attended to on priority basis by the contractor. The contractor or his representative has to report to Care Taker daily during the contract period.

6. The work will primarily be carried out in the premises of this Institute. Only such work which is not possible to execute in the premises of this Institute, would be allowed to be done at the contractor workshop with prior written permission of this INSTITUTE. A GATE PASS WILL BE ISSUED BY THE Care Taker. No transportation charges will be paid to the contractor for the transportation of machine to and fro to their workshop for repair etc.

7. The contractor shall provide one year guarantee on the new spare parts replaced by him with the prior knowledge of the Care Taker. The old spare parts replaced by the contractor will have to be returned to the Institute.

8. RMRI OF MS would be at liberty to include rate of such items/work in the contract which shall be binding on the contractor. No advance payment will be made to the contractor. The payment will be made quarterly at the end of each quarter after the contractor had completed his periodical service and submitted certificates for the same.

9. Last quarter payment would be released after clearing of the machines and handing over the same in working order to the Care Taker.

In case the work of the contractor is found unsatisfactory at any stage or he dishonours the contract in any manner, the RMRI shall be at liberty to forfeit the security deposit and/or cancel the contract without assigning any reason and entrust the job to any other party at the risk/expenses of the contractor.

10. The firm shall produce and undertake that it has never been blacklisted by any Government Deptt/office/organization. No conditional offer will be accepted.

11. Interested parties may submit their rate quotation in the proforma enclosed at Annexure-1 in a sealed envelope Super-Scribing "QUOTATION FOR Annual Maintenance Service charge CONTRACT FOR DIFFERENT MAKE/MODELS of .....window and Split Air-condition address to Director RMRI OF MS, Agamkuan, Patna-800007 latest by 5.30 P.M of 3<sup>rd</sup> June 2019 along with Earnest money Deposit of Rs. 10,000(Rupees ten thousand only) in the form of Demand Draft in favour of Director,RMRIMS Agamkuan,Patna.

